

Pursuant to A.R.S. §41-1351 and the General Records Retention Schedule for School Districts and Charter Schools Student Records (#000-11-53) established by Arizona State Library, Archives and Public Records (L.A.P.R.), Special Education Records (including placement records, referrals, evaluations, testing data and other related records) will be destroyed “four (4) years after fiscal year of final enrollment.”

Clarkdale Jerome Elementary School will destroy all special education records that are older than five years as of October 26th, 2013. Before these records are destroyed, parents and / or eligible students have the right to review the records and obtain copies of any information needed. To review / obtain these records, please call the district office at 634-5035 extension 343 prior to November 22, 2018. Destruction will take place on November 23rd, 2018.