



**Clarkdale-Jerome Elementary School District #3**

1615 Main Street

Clarkdale, Arizona 86324

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“Every Student, Every Day, Preparing for Tomorrow”

**NOTICE OF PUBLIC MEETING OF THE GOVERNING BOARD  
OF CLARKDALE-JEROME ELEMENTARY SCHOOL  
DISTRICT #3**

Notice is hereby given that the Governing Board of the Clarkdale-Jerome Elementary School District #3 will convene during a meeting open to the public on Friday, July 22, 2022 at 9:00 am in the Ladies Lounge, Town of Clarkdale, located at 39 N. Ninth Street, Clarkdale, AZ 86324.

**Clarkdale-Jerome Elementary School District #3**

**Governing Board Retreat**

**Friday, July 22, 2022**

**9:00 am**

**Ladies Lounge, Town of Clarkdale**

**39 N. Ninth Street**

**Clarkdale, AZ 86324**

**Agenda**

**Members in Attendance: Angie Smith, Dale Williams, Janet Regner**

**Members Absent: David Gordon, Laurie Lozano**

**Member of the Public in Attendance: Mike Sullivan**

- I. Call to Order**-Meeting was called to order by President Smith.
- II. Approval of the Agenda**-Janet made a motion to approve the agenda as presented. Dale seconded the motion. Janet, Dale and Angie approved the motion 3-0.
- III. Welcome, Focus for the Day (President Smith/Sup't. Brown)**
  - a.** Mr. Brown discussed our “charge” for the day and that was to review policies, regulations and exhibits and to eventually, in a future meeting, approve the new CJSD Policy Manual.
  - b.** Mr. Brown stated that the manual had not been reviewed in its’ entirety since 2004. He outlined the differences between a policy, regulation and exhibit. Only polices are required to be Governing Board approved. Regulations and exhibits can be revised or deleted by the superintendent and common practice should let the Board know as a

courtesy. If the Board wants discuss either of these elements (regulation/exhibit changes), it can be placed on a future agenda for discussion.

- c. Policy revisions and initial adoptions need two “readings”, one to review and discuss and one for further discussion and approval.
- d. Mr. Brown had the members review the Policy Bridge page on the ASBA website and how to access our policy manual electronically. He also described the nomenclature and how district manuals across the state are formatted.
- e. Mr. Brown stated that our goal is not to review policies and go over how the District complies with them, but to review the suggested revisions.
- f. Mr. Brown and Kris Fuchs met with David DeCabooter from ASBA on February 14, 2022 and spent three hours reviewing our current manual. We were provided a spreadsheet with all of the policies and those noted for potential revisions and changes were noted.
- g. After our review, ASBA provided several documents for review:
  - i. “Policies in the CJSD Manual, but not in the ASBA Model Policy Manual”
  - ii. “Policies Submitted to the District for Consideration (update, add, remove, or retain)”
  - iii. “Regulations and Exhibits Submitted to the District for Consideration (update, add, remove or retain)”
  - iv. “Policies, Regulations and Exhibits reviewed and to be Retained as they are”
  - v. Draft redline/strikethrough drafts of policies reviewed for consideration at the retreat.

#### **IV. ASBA Policy Manual Review**

- i. Danny began by letting the Board know there was one document, “Policies in the ASBA Model Policy Manual but not in the CJSD District Manual”. We will be reviewing those at the district level for future consideration. If pertinent, we will bring those to the Board for possible approval. Some of these are not applicable to us.
- ii. Danny talked to the Board about the CJSD policies that are unique to the District. For example, we have our own Meet/Confer policies that were adopted awhile back that were collaboratively developed with employees. We did not go over these in great detail for time purposes, and do not intend to make revisions to these policies at this time.
- iii. There were 76 policies reviewed by administration and are to be retained by the District without any revisions. The Board had no objection to not reviewing those.
- iv. We then began a detailed review of those policies, regulations and exhibits outlined in the draft redline/strikethrough document. Those suggestions, through Board discussion, were noted by Danny and will be included in the second revision to go to the Board. Some of those policies, as an example, are solely related to high schools.

#### **V. Annual Parent Survey Results**

- a. Survey results were reviewed and compared to last year’s results. There was a total of 114 total responses that encompassed 190 students (represents approximately 40% of student body).
- b. Positive areas were noted:

- i. "School Communicate Expectations for Learning" 77 to 89% Strongly Agree/Agree
  - ii. "School Keeps Me Regularly Informed" 73-84% Strongly Agree/Agree
  - iii. "School Provides a Safe Learning Environment" 90-95%
  - iv. "School Establishes Strong Lines of Communication" 78-89% Strongly Agree/Agree
  - v. "School Maintains clean buildings and grounds 91-94% Strongly Agree/Agree
- c. Noted Areas for Improvement
- i. "Timely/Effective Counseling Services" 66% Strongly Agree/Agree
  - ii. Improvement in meals (identified in comments section)
  - iii. Pickup/drop-off in front of building
  - iv. Class sizes
- d. Other Areas
- i. 90% of respondents gave us either an "A" or "B" on the A-F scale (compared to 83% last yr.).
  - ii. 91% of respondents strongly agree/agree that their child made good progress last year (compared to 87% last yr.).
  - iii. Small town, community feel.

Analysis/Discussion-Danny stated that we do a pretty good job of communicating, both from a teacher perspective and as a school. We need to continue to work on providing more robust and timely counseling services, which Danny stated will happen with our new counselor on board this year. We will continue working on our lunch menus and hopefully we can begin the year with a fully staffed department. Janet stated that the survey results were outstanding and the school should be proud of what they accomplished last year. One thing she mentioned is maybe see how we can connect with the community better. Perhaps focus groups could be created in the future. Danny stated that we can always do a better job of presenting within the community. As an example, our Student Council needs to be introduced to our Town Councils, etc. Danny would eventually like to have an "all-inclusive, outside facilitated, strategic planning process next summer that involves more of our community stakeholders, etc.

- VI. Adjournment**-Janet made a motion to adjourn, seconded by Angie. Motion passed, 3-0, by Angie, Dale and Janet.