



**Clarkdale-Jerome School District #3**  
1615 Main Street  
Clarkdale, Arizona 86324  
Phone (928) 634-5035 – Fax (928) 639-0917  
“Every Student, Every Day, Preparing for Tomorrow”

**REGULAR MEETING OF THE  
GOVERNING BOARD OF CLARKDALE-JEROME SCHOOL DISTRICT NO. 3  
6:00 P.M., TUESDAY, FEBRUARY 9, 2021**

**Library – 1615 MAIN STREET**

**GIVEN THE CONDITIONS WITHIN YAVAPAI COUNTY WITH A HIGH RATE OF CONFIRMED COVID CASES  
AND TO ENSURE THE SAFETY OF OUR EDUCATIONAL COMMUNITY WE WILL HAVE LIMITED SEATING  
CAPACITY. THE MEETING WILL NOT BE OPEN TO THE PUBLIC IN PERSON. PLEASE ATTEND VIA THE ZOOM  
LINK BELOW.**

**Topic: CJSD Governing Board Work Study Session and Regular Meetings  
Time: Feb 9, 2021 05:30 PM Arizona**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/82706384715?pwd=aVprQmpPUVNWK2cvWXdURWdNMEZZQT09>**

**Meeting ID: 827 0638 4715**

**Passcode: 123456**

**One tap mobile**

**+12532158782,,82706384715#,,,,\*123456# US (Tacoma)**

**+13462487799,,82706384715#,,,,\*123456# US (Houston)**

**REGULAR MEETING**

**I. Call to order**

**The regular meeting was called to order at 6:00 p.m. Present: Angie Smith, President; Laurie Lozano, Clerk; Dale Williams, Member; Janet Regner, Member; David Gordon, Member; Danny Brown, Superintendent; Steve Doerksen, Principal; Kristy Aston, Business Manager; Liz Scott, Beth Wylie (Zoom), Trista MacVittie (Zoom), Vanessa Phillips (Zoom),**

**II. Pledge of Allegiance**

**II. Adoption of the Agenda**

**A motion was made by Janet Regner and seconded by David Gordon to adopt the agenda. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.**

**IV. Audience of Citizens ARS 38-431.02**

**The President of the Board will ask members of the audience if they would like to speak regarding any issue before the District. Board members are permitted to respond to criticism from the public, ask staff to review a matter or ask that a matter be put on a future agenda at the end of the discussion. Board members may not discuss or take legal action on matters raised during the open call to the public unless those specific matters appear on the agenda for discussion and legal action.**

**Liz Scott, CJEА, wanted to call attention to the CJEА report in Consent Agenda. Trista MacVittie and Vanessa Phillips would like to speak on an Agenda Item.**

**V. Presentations:**  
**A. None**

**VI. Consent Agenda:**

- A. Minutes of January 12, 2021 regular meeting**
- B. CJEА Report**
- C. Personnel Recommendations**
- D. Payroll - #18 \$122,704.59; #19 \$128,999.26**
- E. Bank Report – January Special School Fund, Auxiliary Account Fund, Teacher Account Fund**
- F. Accounts Payable - #1015 \$25,046.80; #1016 \$21,081.23**

**Governing Board Clerk, Laurie Lozano, asked that items A and C be pulled from Consent Agenda for discussion. A motion was then made by David Gordon and seconded by Janet Regner to approve items B, D, E and F from Consent Agenda. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.**

**Discussion was opened on Item A. Laurie Lozano would like the Audience of Citizens section of the January minutes amended to state that Mr. Doerksen clarified that he is resigning, not retiring. A motion was then made by Janet Regner and seconded by Laurie Lozano to approve the amended minutes of the January 12, 2021 regular meeting. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.**

**Discussion was opened on Item C. Laurie Lozano would like to have more information listed under Personnel Recommendations such as the person’s name, reason for recommendation, effective dates and letters to the Governing Board. A motion was then made by Laurie Lozano and seconded by Dale Williams to approve Item C from Consent Agenda with additions in the future. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.**

**VII. Reports:**

**A. Superintendent Report**

**Superintendent Brown gave an update on current events. The date for the 2<sup>nd</sup> dose of the COVID vaccine has been changed to February 19, 2021.**

**Mr. Brown thanked the bus drivers for making sure our students arrived to and left safely from school during the snow storm.**

**Mr. Brown informed the Board that Meet & Confer has begun.**

**B. Administration Report**

**Mr. Doerksen gave an update on current events. The Boy’s and Girl’s Basketball Tournaments will start on February 11, 2021.**

**Baseball, Softball and Soccer practice has begun.**

**On-Site Learning is going well with 20-25 students attending daily.**

**Google Classroom and Assignments are up to date. Mr. Doerksen states these will most likely continue once we return to In-person Learning.**

**Mr. Doerksen and Mrs. Karn have had many positive home visits with students and parents.**

**C. Business Manager Report**

**Kristy Aston reported that she is waiting for allocations from the ESSER II Grant and will report to the Governing Board when she has that information.**

## **VIII. Old Business**

### **A. None**

## **IX. New Business**

### **A. Discussion and possible action to re-align current administrative structure**

**Discussion was opened. Mr. Brown stated he would like to have this position posted on various sites and internally by the end of this week pending the Governing Board's decision on which direction they choose to pursue. He would also like to assemble a Search Committee, made up of Board members, teachers, Classified staff and parents to get their input. Mr. Brown would like the committee to review the job descriptions and qualifications and discuss what the district wants to see in a Principal or Assistant Principal. He would like to look at developing Interview Questions. Mr. Brown would like to start reviewing submitted applications by Spring Break in March and start scheduling interviews. He would like to have a recommendation to the Governing Board by the April 13<sup>th</sup> meeting. Janet Regner stated she may be able to provide a scoring matrix for applications. The Governing Board President asked for opinions. Mr. Brown would like to leave things the same with separate Superintendent and Principal positions. After discussion, a motion was made by David Gordon and seconded by Laurie Lozano to table this item. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.**

### **B. COVID data/metric review to determine future instructional model**

**Trista MacVittie addressed the Board. She is happy the date for the 2<sup>nd</sup> vaccine was changed to a Friday. She wanted the teachers to know how much she and other parents appreciate them.**

**Vanessa Phillips addressed the Board. She asked the Board to share their reasons on how their decision regarding future instructional models was made and where/how they collected their data.**

**Superintendent Brown reviewed the latest COVID data and metrics with the Board. Mr. Brown informed the Board that the 2<sup>nd</sup> vaccine date has been changed to Friday, February 19<sup>th</sup> and asked the Board to consider making that a Distance Learning day to allow our staff to be at home if they suffer from side effects. Mr. Brown also recommended that we open for full-time In-Person learning on February 16, 2021.**

**Janet Regner expressed her concerns regarding COVID messaging to parents as we near Spring Break. Mr. Brown stated they will review the COVID numbers again at the March meeting.**

**David Gordon stated he has reviewed three different studies and is happy with the safety protocols that are in place. He would like to see our students return for In-Person Learning on February 16, 2021.**

**Janet Regner stated she is also happy with our safety protocols and would like to see the students return full-time, but she is concerned about what will happen after Spring Break.**

**Laurie Lozano and Dale Williams also stated they would like the students to return to full-time In-Person Learning.**

**After discussion, a motion was made by Janet Regner and seconded by David Gordon for students to return to full-time In-Person Learning on February 16, 2021 with a Distance Learning day on February 19, 2021 to allow staff members time to receive their second COVID vaccination. Motion**

carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.

**C. Revised Emergency Operations Plan**

Mr. Doerksen thanked the Safety Committee members for all of their hard work regarding the Emergency Operations Plan. He then reviewed the various sections and procedures of the Emergency Operations Plan with the Board. He also recognized our School Resource Officer, Officer Brundridge and the great relationship our District has with the Clarkdale Police Department. Mr. Doerksen informed the Board that Officer Brundridge will conduct a Threat Assessment on campus once the students return. Officer Brundridge will then make recommendations on things we are doing well and things we can improve upon which he will present to the Governing Board at a future meeting.

Janet Regner thanked Mr. Doerksen for all his work on this and had a question regarding staff First Aid/CPR training. Mr. Doerksen stated we are working on getting all staff up to date on certification.

A motion was then made by David Gordon and seconded by Dale Williams to approve the revised Emergency Operations Plan. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.

**D. Annual Conflict of Interest Review**

Kristy Aston reviewed the Conflict of Interest policy with the Board. This policy needs to be reviewed annually. It requires Board members and staff to disclose if they do business with the District and have a conflict of interest with the District.

David Gordon had concerns since his wife is a substitute teacher at our school. Kristy Aston stated it would not be a concern since Mrs. Gordon does not work directly for our District.

Laurie Lozano stated it might be a good idea for Mr. Gordon to disclose this anyway. Mrs. Aston said she would contact our auditor and ask for clarification.

**E. Appoint Student Activities Treasurer**

A motion was made by David Gordon and seconded by Janet Regner to appoint Gina Enriquez as Student Activities Treasurer. Motion carried. 5-0. Angie Smith, Laurie Lozano, Dale Williams, Janet Regner and David Gordon voted in favor.

**X. Request for Future Agenda Items**  
None

**XI. Announcements/Future Meeting Dates**  
March 9, 2021

**XII. Adjournment**  
President Smith stated the meeting was adjourned.