



## Clarkdale-Jerome School District #3

1615 Main Street

Clarkdale, Arizona 86324

Phone (928) 634-5035 – Fax (928) 639-0917

“Every Student, Every Day, Preparing for Tomorrow”

### **NOTICE OF PUBLIC MEETING OF THE GOVERNING BOARD OF CLARKDALE-JEROME ELEMENTARY SCHOOL DISTRICT #3**

Notice is hereby given that the Governing Board of the Clarkdale-Jerome Elementary School District #3 will convene during a meeting open to the public on Tuesday, February 14, 2023 at 6:00 pm in the School Library, located at 1615 Main Street, Clarkdale, AZ 86324. This meeting will also be available via Zoom (see link below).

**Topic: CJSD Governing Board Meeting and Work Study Session**  
**Time: Feb 14, 2023 05:00 PM Arizona**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/86375978798?pwd=cXR4QmhKcW42K0IvSIVXcXl3M2szdz09>

**Meeting ID: 863 7597 8798**

**Passcode: 123456**

**One tap mobile**

**+16699006833,,86375978798#,,,,\*123456# US (San Jose)**

**+17193594580,,86375978798#,,,,\*123456# US**

### **AGENDA**

#### **I. Call to Order**

The regular meeting was called to order at 6:00 p.m. Present: Angie Smith, President; Janet Regner, Clerk; Denise Kennedy, Member; Tom Stewart, Member; Mike Sullivan, Member; Danny Brown, Superintendent; Kristy Aston, Business Manager; Beth Scott, Liz Scott, Nick Wegman, Annette Trudeau.

#### **II. Adoption of the Agenda**

A motion was made by Janet Regner and seconded by Denise Kennedy to adopt the agenda as presented. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.

#### **III. Pledge of Allegiance**

#### **IV. Board Meeting minutes not previously approved**

December 13, 2022 Regular Board Meeting Minutes

A motion was made by Janet Regner and seconded by Angie Smith to approve the minutes of the December 13, 2022 regular meeting. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.

January 10, 2023 Regular Board Meeting Minutes

**A motion was made by Tom Stewart and seconded by Mike Sullivan to approve the minutes of the January 10, 2023 regular meeting. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

**V. Information only items (No discussion or action to be taken)**

**A. Summary of current events**

**1. Superintendent**

**Superintendent Brown gave an update on current events.**

- **Superintendent Brown attended the ASBA Nuts & Bolts Conference in Flagstaff**
- **Our Boy's and Girl's Basketball teams took 2<sup>nd</sup> in the Verde Valley Athletic Association Tournaments.**
- **Our Girl's Basketball team took 1<sup>st</sup> and our Boy's Basketball Team took 2<sup>nd</sup> in the Small Schools State Championship Tournament.**
- **Superintendent Brown attended an Emergency Response Preparedness Workshop.**

**Superintendent Brown recognized the following employees.**

- a. **Certified Employee of the Month – Liz Scott**
- b. **Classified Employee of the Month – Nick Wegman**

**2. Governing Board Members**

**Denise Kennedy stated she enjoyed the Nuts & Bolts Conference.**

**B. Reports – None**

**VI. Audience of Citizens ARS 38-431.02**

The President of the Board will ask members of the audience if they would like to speak regarding any issue before the District. Board members are permitted to respond to criticism from the public, ask staff to review a matter or ask that a matter be put on a future agenda at the end of the discussion. Board members may not discuss or take legal action on matters raised during the open call to the public unless those specific matters appear on the agenda for discussion and legal action.

**None**

**VII. Action Items**

**A. Consent Agenda Items**

1. **Payroll - #18 \$137,662.64; #19 \$147,005.81; #20 \$145,227.64; #21 \$5,806.46**
2. **Bank Reports – January Special School Fund, Auxiliary Account Fund, Teacher Account Fund**
3. **Accounts Payable - #1013 \$24,819.06; #1014 \$64,986.68**
4. **Personnel Recommendations**

**The retirement of Joni Boardman, Office Manager**

**The hire of Ylandra Wimmer- Special Education Teacher 23-24 School Year**

**The hire of Tarin McGuirk-Paraprofessional**

**Athletic Contract:**

**Liz Scott-Softball**

**Rudy Sandoval-Track**

**Mike Brundridge-Baseball**

**Eduardo Reynoso-Soccer**

Athletic Volunteers:  
**Aaron Scott-Baseball**  
**Chris Moore-Baseball**  
**Jesse Kennen-Softball**  
**Annette Trudeau-Softball**

5. CJEA Report

**A motion was made by Janet Regner and seconded by Mike Sullivan to approve the Consent Agenda as presented. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

**B. Specific items of District Business**

1. 2022-'23 District Calendar Revisions

**A motion was made by Tom Stewart and seconded by Mike Sullivan to approve the 2022-2023 District Calendar revisions. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

2. ASBA Policy Revision #739-743 (2<sup>nd</sup> Read)

**A motion was made by Denise Kennedy and seconded by Janet Regner to approve ASBA Policy Advisory #739-743. IHAMB-EA, IHAMB-EB, IJL-E, JFABDA, JFABDA-R, JHD-EB and KB-EC. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

3. Gifted Scope and Sequence

**Superintendent Brown informed the Governing Board that the Arizona Department of Education has a Six-Year Audit Cycle. Every year they choose a different area that school districts are required to review and report on. This year we are required to review and report on our Gifted program. Beth Scott, our Gifted Coordinator, reviewed the Gifted Scope and Sequence template with the Governing Board. Ms. Scott shared how students are tested, where they receive services and examples of activities they complete. After discussion, a motion was made by Janet Regner and seconded by Denise Kennedy to approve the Gifted Scope and Sequence. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

4. Culinary Club Approval

**Nick Wegman, Food Service Manager, updated the Governing Board on the progress of our Community Garden and would like to also start a Culinary Club. He would like to educate students on how to cook, what constitutes a healthy garden and how to use tools safely. The students will prepare different recipes and will help in the garden. A motion was then made by Denise Kennedy and seconded by Mike Sullivan to approve the formation of the Culinary Club. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

5. Office Manager Job Description Revision

**Kristy Aston shared with the Governing Board that with the retirement of our Office Manager, she will be realigning the job descriptions for the Office staff and will be presenting them to the Board for approval in the coming months. She reviewed the new Payroll/Account Payable Clerk job description with the Board. A motion was then made by Mike Sullivan and seconded by Janet Regner to approve the Payroll/Account Payable Clerk job description. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

**VIII. Information and Discussion Items**

**A. 2022-'23 STAR Benchmark Assessment Data Report**

Annette Trudeau reviewed the 2022-2023 STAR Benchmark Assessment Data Report with the Governing Board. She shared what tests are used and how often they are given to determine student growth.

**B. Reading Program Adoption Update**

Annette Trudeau gave an update on our reading program. We are looking to adopt a new Reading Program due to our current program being out of date. Ms. Trudeau is getting samples of different Reading Curriculum programs and would like to form a committee to review them. She would like one (1) teacher from each grade level to pilot each program and give feedback before making a decision on which program to adopt. All curriculum companies will provide Professional Development training for the teachers. She will have more information and samples for the Governing Board before the May meeting and would like to purchase the new program the beginning of next school year and start implementing it mid-year.

**C. Curriculum Map Alignment Update**

Liz Scott gave an update on the Curriculum Map Alignment. Currently our teachers are in the process of mapping our K-8 curriculum to the Arizona College and Career Readiness Standards. This year they are working on Math, Science and Social Studies. Next year they will concentrate on ELA. Each grade band (K-2nd, 3rd-5th, 6th-8th) has a committee that is gathering all materials and supplements and is Standard Aligning for all subjects for the entire year. They are hoping to have them completed in April. Once completed, the Standards will be reviewed and revised annually.

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- IX.** Pursuant to Executive Session A.R.S. 38-431.03(A)(1) Personnel, the Governing Board may recess the meeting and move into Executive Session for the following items immediately after a vote to do so and such session will not be open to the public:

**A motion was made by Tom Stewart and seconded by Mike Sullivan to exit the regular meeting at 7:04 pm and enter into Executive Session to discuss contract negotiations and possible contract extension for Superintendent Brown. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

Contract negotiation and possible contract extension for Superintendent Daniel Brown

Reconvene to open session

**The Governing Board entered back into regular session at 7:47 pm.**

Possible approval of a contract extension for Superintendent Daniel Brown

**A motion was made by Janet Regner and seconded by Tom Stewart to approve a two (2) year contract extension for Superintendent Brown. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

**X. Information Items**

**A. Requests for Future Agenda Items**

**ASBA Superintendent Evaluation; 2023-2024 District Calendar; Open Enrollment Capacity Limits and Growth Committee Update.**

**XI. Adjournment**

**A motion was made by Denise Kennedy and seconded by Mike Sullivan to adjourn the meeting at 7:52 pm. Motion carried. 5-0. Angie Smith, Janet Regner, Denise Kennedy, Tom Stewart and Mike Sullivan voted in favor.**

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