



Clarkdale-Jerome School District #3

1615 Main Street

Clarkdale, Arizona 86324

Phone (928) 634-5035 – Fax (928) 639-0917

“Every Student, Every Day, Preparing for Tomorrow”

NOTICE OF PUBLIC MEETING OF THE GOVERNING BOARD OF CLARKDALE-JEROME ELEMENTARY SCHOOL DISTRICT #3

Notice is hereby given that the Governing Board of the Clarkdale-Jerome Elementary School District #3 will convene during a meeting open to the public on Tuesday, May 9, 2023 at 6:00 pm in the School Library, located at 1615 Main Street, Clarkdale, AZ 86324. This meeting will also be available via Zoom (see link below).

Topic: CJSD May Regular Board Meeting, May 9, 2023

Time: May 9, 2023 06:00 PM Arizona

Join Zoom Meeting

<https://us02web.zoom.us/j/89874433174?pwd=QnhkRmtNaWdleXxc1g4VGdGd3c1QT09>

Meeting ID: 898 7443 3174

Passcode: 123456

One tap mobile

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AGENDA

I. Call to Order

The regular meeting was called to order at 6:00 p.m. Present: Angie Smith, President; Janet Regner, Clerk; Denise Kennedy, Member; Mike Sullivan, Member; Danny Brown, Superintendent; Madisen Westcott, Principal; Kristy Aston, Business Manager; Monique Prigmore, Lamonica Claw, Merchelle Jackson, Glory Lewis, Sylvia Wilson, Carol Carrillo. Governing Board Member, Tom Stewart, did not attend.

II. Adoption of the Agenda

A motion was made by Janet Regner and seconded by Mike Sullivan to adopt the agenda as presented. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

III. Pledge of Allegiance

IV. Board Meeting minutes not previously approved

April 4, 2023 Work Study Session Minutes

April 4, 2023 Special Board Meeting Minutes

April 11, 2023 Regular Board Meeting Minutes

A motion was made by Janet Regner and seconded by Denise Kennedy to approve the minutes of the April 4, 2023 Work Study Session, the April 4, 2023 Special Meeting and the April 11, 2023

Regular Meeting. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

V. Information only items (No discussion or action to be taken)

A. Summary of current events

Superintendent Brown gave an update on current events.

- **8th Grade promotion will be on May 24, 2023 at 6:30 p.m. on the soccer field**
- **Kindergarten graduation will be on May 25, 2023 at 9:00 a.m. in the gym.**
- **CJS is participating in Wellness Week. Events will include:
Walk to School Day on May 17, 2023
Bike to School Day on May 19, 2023
Bike with the Mayor on May 20, 2023**
- **Kristina Wilcoxon is recognized as the Clarkdale-Jerome Elementary School recipient of the Yavapai County Education Foundation's Excellence in Education Award.**

1. Superintendent

Superintendent Brown recognized the following employees.

- a. **Certified Employee of the Month – Lynda Chavez**
- b. **Classified Employee of the Month – Jasmine Dean**

2. Governing Board Members-None

B. Reports – Native American Club Presentation

Monique Prigmore, our Native American tutor, started the Native American Club in November. She shared their Mission Statement with the Board. Her students recited their Youth Introductions and Numbers to the Board in both Apache and Yavapai. Mrs. Prigmore stated the Club has participated in the Native American Month Assembly, the CJES Winter Program and Soup & Stories. The students are learning their colors and have reviewed the Yavapai-Apache Nation Constitution and Preamble and the Mingus Union Native American Club Constitution with hopes of having one at CJES. The club will be going on a field trip next week to the Heard Museum.

Native American Education Committee

Native American Education Committee Chair, Lamonica Claw, introduced the members of the group; Merchelle Jackson, Glory Lewis, Sylvia Wilson, Carol Carrillo and Monique Prigmore. Mr. Claw gave a short summary on things they have been working on. They just passed their first set of by-laws and are working on our Indian Policies and Procedures document.

VI. Audience of Citizens ARS 38-431.02

The President of the Board will ask members of the audience if they would like to speak regarding any issue before the District. Board members are permitted to respond to criticism from the public, ask staff to review a matter or ask that a matter be put on a future agenda at the end of the discussion. Board members may not discuss or take legal action on matters raised during the open call to the public unless those specific matters appear on the agenda for discussion and legal action.

None

VII. Action Items

A. Consent Agenda Items

1. Payroll - #29 \$144,599.46; #30 \$11,884.71; #31 \$147,576.80
2. Bank Reports – April Special School Fund, Auxiliary Account Fund, Teacher Account Fund
3. Accounts Payable - #1020 \$40,295.47; #1021 \$63,220.06
4. Personnel Recommendations

The resignation of Dagne Spackman-Speech Pathologist

The resignation of Walter Collins-Bus Driver

The resignation of Destiny Neihardt-Paraprofessional

The resignation of Suzanne Tanner-Paraprofessional

The hire of Dawn Norman-Payroll/Accounts Payable Clerk

Supplemental/Stipend Contracts

Beth Wylie-Special Education Retention Stipend

A motion was made by Denise Kennedy and seconded by Janet Regner to approve the Consent Agenda. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

B. Specific items of District Business

1. 2022-'23 Audit Results

Kristy Aston reviewed the 2022-2023 Audit results with the Board. A motion was then made by Janet Regner and seconded by Mike Sullivan to approve the 2022-2023 Audit results. Motion carried. 4-0. Angie Smith voted Aye, Janet Regner voted Aye, Mike Sullivan voted Aye and Denise Kennedy voted Aye.

2. 2023-'24 Classified Wage Scale

A motion was made by Janet Regner and seconded by Denise Kennedy to approve the 2023-2024 Classified Wage Scale. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

3. 2023-'24 Classified Work Agreements

A motion was made by Denise Kennedy and seconded by Mike Sullivan to accept the 2023-2024 Classified Work Agreements. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

4. 2022-'23 Revised Budget

Kristy Aston reviewed the 2022-2023 Revised Budget with the Board. A motion was then made by Janet Regner and seconded by Mike Sullivan to approve the 2022-2023 Revised Budget. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

5. School Secretary/Attendance Clerk Job Description

Kristy Aston reviewed the School Secretary/Attendance Clerk job description with the Board. A motion was then made by Mike Sullivan and seconded by Janet Regner to approve the School Secretary/Attendance Clerk job description. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

6. District Administrative Assistant Job Description

Kristy Aston reviewed the District Administrative Assistant job description with the Board. A motion was then made by Denise Kennedy and seconded by Mike Sullivan to approve the District Administrative Assistant job description. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

VIII. Information and Discussion Items

A. Retreat Dates

The Governing Board Retreat will be on June 27, 2023 at the Clarkdale Ladies Lounge from 8:30 a.m. to 2:30 p.m.

IX. Information Items

- A. Requests for Future Agenda Items
Proposed Budget**

X. Adjournment

A motion was made by Janet Regner and seconded by Mike Sullivan to adjourn the meeting. Motion carried. 4-0. Angie Smith, Janet Regner, Denise Kennedy and Mike Sullivan voted in favor.

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