



## Clarkdale-Jerome School District #3

1615 Main Street

Clarkdale, Arizona 86324

Phone (928) 634-5035 – Fax (928) 639-0917

“Every Student, Every Day, Preparing for Tomorrow”

### **NOTICE OF PUBLIC MEETING OF THE GOVERNING BOARD OF CLARKDALE-JEROME ELEMENTARY SCHOOL DISTRICT #3**

Notice is hereby given that the Governing Board of the Clarkdale-Jerome Elementary School District #3 will convene during a meeting open to the public on **Tuesday, June 13, 2023 at 6:00 pm** in the School Library, located at 1615 Main Street, Clarkdale, AZ 86324. This meeting will also be available via Zoom (see link below).

**Topic: CJSD Governing Board Meeting, June 13, 2023**

**Time: Jun 13, 2023 06:00 PM Arizona**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/84394852015?pwd=c0V3Y0tsVmd2STBTaXJ5T2FNYU5TUT09>

**Meeting ID: 843 9485 2015**

**Passcode: 123456**

**One tap mobile**

**+17193594580,,84394852015#,,,,\*123456# US**

**+12532050468,,84394852015#,,,,\*123456# US**

#### **AGENDA (REVISED)**

##### **I. Call to Order**

The regular meeting was called to order at 6:00 p.m. Present: Angie Smith, President, Janet Regner, Clerk; Tom Stewart, Member; Mike Sullivan, Member (Zoom); Danny Brown, Superintendent; Madisen Westcott, Principal; Kristy Aston, Business Manager. Governing Board Member, Denise Kennedy, did not attend.

##### **II. Adoption of the Agenda**

A motion was made by Janet Regner and seconded by Tom Stewart to adopt the agenda. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.

##### **III. Pledge of Allegiance**

##### **IV. Board Meeting minutes not previously approved**

May 2, 2023 Special Board Meeting Minutes

May 9, 2023 Regular Board Meeting Minutes

May 13, 2023 Special Board Meeting Minutes

May 23, 2023 Special Board Meeting Minutes

A motion was made by Janet Regner and seconded by Tom Stewart to approve the minutes of the May 2, 2023 Special meeting, May 9, 2023 Regular meeting, May 13, 2023 Special meeting and the

**May 23, 2023 Special meeting. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**

**V. Information only items (No discussion or action to be taken)**

**A. Summary of current events**

**1. Superintendent**

**Superintendent Brown shared with the Governing Board that May was a busy month with the 8<sup>th</sup> Grade promotion, Kindergarten graduation and many field trips.**

**2. Governing Board Members-None**

**B. Reports-None**

**VI. Audience of Citizens ARS 38-431.02**

The President of the Board will ask members of the audience if they would like to speak regarding any issue before the District. Board members are permitted to respond to criticism from the public, ask staff to review a matter or ask that a matter be put on a future agenda at the end of the discussion. Board members may not discuss or take legal action on matters raised during the open call to the public unless those specific matters appear on the agenda for discussion and legal action.

**None**

**VII. Action Items**

**A. Consent Agenda Items**

**1. Payroll - #32 \$147,055.87; #33 \$3,574.76; #34 \$150,700.61; #35 \$6,352.37**

**2. Bank Reports – May Special School Fund, Auxiliary Account Fund, Teacher Account Fund**

**3. Accounts Payable - #1022 \$23,072.66; #1023 \$24,281.31; #1024 \$77,486.42; #1025 \$194,664.62**

**4. Personnel Recommendations**

**The resignation of Melissa Sossa-Paraprofessional**

**The transfer of Tarin McGuirk-15 hr Paraprofessional to 19 hr Paraprofessional.**

**5. Donations**

**6. Technology Disposal**

**A motion was made by Janet Regner and seconded by Tom Stewart to approve the Consent Agenda as presented. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**

**B. Specific items of District Business**

**1. 2023-'24 Proposed Budget**

**After review by Kristy Aston, a motion was made by Tom Stewart and seconded by Janet Regner to approve the 2023-2024 Proposed Budget. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**

**2. Classroom Site Fund Performance Pay**

**After review by Superintendent Brown, a motion was made by Janet Regner and seconded by Tom Stewart to approve the Classroom Site Fund Performance Pay. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**

**3. Repurpose School Counselor Position Job Description/Title**

**After review by Principal Westcott, a motion was made by Janet Regner and seconded by Tom Stewart to repurpose the School Counselor Position Job Description/Title. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted**

- in favor.**
4. Agreement/Resolution with Yavapai County Education Service Agency for Special Education Services  
**After review by Superintendent Brown, a motion was made by Tom Stewart and seconded by Janet Regner to accept the Agreement/Resolution with Yavapai County Education Service Agency for Special Education Services. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**
  5. Governing Board Resolution Authorizing Who Can Approve and Sign Legal Documents  
**A motion was made by Janet Regner and seconded by Tom Stewart to approve the Governing Board Resolution Authorizing Who Can Approve and Sign Legal Documents. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**
  6. Intergovernmental Agreement with Yavapai County for Substitute Teacher Consolidation Services  
**After review by Superintendent Brown, a motion was made by Janet Regner and seconded by Tom Stewart to approve the Intergovernmental Agreement with Yavapai County for Substitute Teacher Consolidation Services. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**
  7. District Bank Account Signers  
**A motion was made by Tom Stewart and seconded by Janet Regner to approve the District Bank Account Signers. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**
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Pursuant to Executive Session A.R.S. 38-431.03(A)(1) Personnel, the Governing Board may recess the meeting and move into Executive Session for the following items immediately after a vote to do so and such session will not be open to the public:

**A motion was made by Janet Regner and seconded by Tom Stewart to enter into Executive Session at 6:39 p.m. to review the 2022-2023 Superintendent Performance Pay. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**

2022-'23 Superintendent Performance Pay

Reconvene into Open Session

**The Governing Board exited Executive Session and returned to the Regular Meeting at 7:10 p.m.**

8. 2022-'23 Superintendent Performance Pay  
**A motion was made by Tom Stewart and seconded by Janet Regner to approve the 2022-2023 Superintendent Performance Pay. Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**

## **VIII. Information and Discussion Items**

- A. ASBA Policy Advisories 744-747 (1<sup>st</sup> Read)  
**First read of ASBA Policy Advisories 744-747. IGA, IGD, IJJ, JLCD, JLCD-R and JLCD-EB.**

**B. Retreat Topics/Logistics**

**The Governing Board Retreat will be held on June 27, 2023 at 8:30 a.m. Topics may include Data Review, Strategic Planning and Growth.**

**IX. Information Items**

**A. Requests for Future Agenda Items**

**Governing Board Special Meeting on June 27, 2023**

**X. Adjournment**

**A motion was made by Janet Regner and seconded by Tom Stewart to adjourn at 7:45 p.m.**

**Motion carried. 4-0. Angie Smith, Janet Regner, Tom Stewart and Mike Sullivan voted in favor.**